

Level 1 Award in Fire Safety Awareness

Level 4 Award in Scotland

Session 1	Introduction
Session 2	Learning outcomes
Session 3	How fires are caused
Session 4	Cost of fires in the workplace
Session 5	Duties of employers
Session 6	Duties of employees
Session 7	Role of the fire warden
Session 8	Fire detection and raising the alarm
Session 9	Fire risk assessment
Session 10	Components of the fire triangle
Session 11	Fire risk control measures
Session 12	Controlling fire hazards
Session 13	Understanding fire
Session 14	Safe use of equipment
Session 15	Fire fighting systems
Session 16	Course closure and assessment

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Session Plan

Session 1 Introduction

Session content: Tutor introduction (brief history)
 Course outline
 Learner introductions
 Administration
 Fire safety manual

Session duration: 15 minutes

Session 2 Learning outcomes

Session content: Learning outcomes
 Timings and structure
 Validity
 Re-qualification

Session duration: 10 minutes

Session 3 How fires are caused

Session content: What is fire?
 Causes of fire

Session duration: 5 minutes

Session 4 Cost of fires in the workplace

Session content: Fire statistics
 Fire deaths and injuries
 Accidental fires

Session duration: 10 minutes

Session 5

Duties of employers

Session content: DSEAR 2002
 Dangerous substances
 Explosive atmosphere
 What employers need to do

Session duration: 15 minutes

Session 6

Duties of employees

Session content: Employees duties

Session duration: 15 minutes

Session 7

Role of the fire warden

Session content: Principles duties of the fire warden

Session duration: 15 minutes

Session 8

Fire detection and raising the alarm

Session content: Fire detection
 Raising the alarm

Session duration: 15 minutes

Session 9

Fire risk assessment

Session content: Fire risk assessment - Step 1
 Fire risk assessment - Step 2
 Fire risk assessment - Step 3
 Fire risk assessment - Step 4
 Fire risk assessment - Step 5

Session duration: 20 minutes

Session 10 **Components of the fire triangle**

Session content: The fire triangle
 Triangle of extinction

Session duration: *10 minutes*

Session 11 **Fire risk control measures**

Session content: 'Active' systems
 'Passive' fire protection

Session duration: *10 minutes*

Session 12 **Controlling fire hazards**

Session content: Housekeeping and smoking
 Electricity and flammable liquids
 Flammable gases and close down drill

Session duration: *15 minutes*

Session 13 **Understanding fire**

Session content: Classes of fire (A-C)
 Classes of fire (D-F)

Session duration: *15 minutes*

Session 14 **Safe use of equipment**

Session content: Fire equipment

Session duration: *20 minutes*

Session 15 **Fire fighting systems**

Session content: Water extinguisher
Foam extinguisher
CO2 extinguisher
Dry powder extinguisher
Hose reel
Fire blanket

Session duration: *20 minutes*

Session 16 **Course closure and assessment**

Session content: Assessment
Course closure

Session duration: *30 minutes*
(Includes closure and assessment)